



MULLUM MULLUM

INDIGENOUS GATHERING PLACE

VOLUNTEER APPLICATION FORM

Optional Photo

PART A PERSONAL DETAILS

Date of Application : _____

1. Full name: _____
Preferred name: _____
2. Postal address: _____

3. Phone home: () _____ Phone work: () _____
Mobile: _____ Fax: () _____
4. Email: _____
5. I am Aboriginal Torres Strait Islander
 Non Indigenous Partner Non Indigenous Partner
6. Emergency contact details: *(person to be contacted in case of personal illness, etc)*
Name: _____ Relationship: (optional) _____
Address: _____
Phone: () _____ Mobile: _____
7. Are there any other personal details that the MMIGP needs to know?
(If you don't want to write details you may discuss this at interview or have Volunteer Coordinator call you before your interview.)

PART B KNOWLEDGE DETAILS AND OR SKILLS YOU CAN OFFER

8. What areas of knowledge and skills can you offer as a Volunteer? Please include details of qualifications, licenses, and work experience in these areas as relevant. (Add as many as are applicable and use extra pages if additional space required.)
 - Tutoring (please state preferred age group) _____
 - Supervising Homework group _____
 - Early Childhood Education/support 0-6yrs _____
 - Exercise _____
 - Arts /Crafts _____
 - Computers _____
 - Admin support _____
 - General Support _____
 - Visiting, gardening, transport, support role, Driver mini bus _____
 - Food preparation _____
 - Other _____

9. Are there any program areas (refer program structure diagram) you would definitely NOT want to work in?

Yes No

If yes please state _____

10. Availability-----

Are there any time or travel restrictions on where you could work. E.g. Can only work Tuesdays or Can get to Croydon area only, Public transport reliant.

PART C PERSONAL PROFILE

How did you hear about the MMIGP?

Newspaper Magazine Community Organisation

Word of Mouth Other _____

Poster Brochure Newsletter Radio

Website Other _____

Attachments

Please include with your application the following:

- A current CV.
- Names and contact details of two professional and one personal referee, who are not family members.

To preserve the quality and integrity of MMIGP work, and the wellbeing of Indigenous communities, the MMIGP requires some mandatory checks of Volunteer applicants. These include police checks. Applicants will be requested to complete a Police Check form and WWC where required prior to appointment. Information gained from these checks will be kept secure and used only in the initial assessment of Volunteer suitability for the MMIGP projects. All personal information supplied to the MMIGP will be kept secure and used only for the purposes of Volunteer appointment and general MMIGP statistics (not including individual details).

Signed: Dated:.....

Please note the MMIGP respects your confidentiality.

MMIGP VOLUNTEER CONFIDENTIALITY AGREEMENT
 I understand that as a Volunteer I must respect the client's right to confidentiality. This means that I am not permitted to discuss with any other person or to disclose to any other person any aspects of communications made by any client of whom I am aware without first obtaining the written consent of the Manager of the MMIGP and the client. In the event that I am no longer a volunteer of the MMIGP, I will continue to hold in the strictest confidence all information related to the work of the MMIGP.

Signed: Dated:.....

**Please return your application via post to:
 Mullum Mullum Indigenous Gathering Place (MMIGP)
 3 Croydon Way, Croydon Vic 3136**